



Education South West –Board Meeting

4th October 2018 – 6.30pm

Coombeshead Academy

Attendees:

Peter Di Giuseppe (PDG), Roger Pope (RP), Matthew Shanks (MS), James Clark (JC), Jeremy Fothergill (JF), Simon Gotch (SG), Hannah Smith (HS), Barrie Taylor (BT), Stephen Tucker (ST)

In attendance:

Stuart White (SW), Nick Banwell (NB),

Apologies:

David Potter (DP), Lindsay Yelland (LY)

ESW107. Apologies

Noted and accepted from DP and LY

ESW108. Declarations of interest & Directors statement

None were declared

ESW109. Minutes of the previous meeting, July 2018 – Part I attached

Accepted as a true and accurate record

Part 2 minutes were circulated and approved.

ESW110. Matters arising from the previous meeting – Actions attached

- I. PDG and JCa discussed formal obligations in relation to Board minutes being presented on webpage. Best practice suggests as much disclosure as possible. Minutes are now published on our website.
- II. In relation to governor training, a paper was circulated outlining schedule. A portal of teaching schools is currently being finalised where ESW training can be advertised
- III. In relation to the review of the scheme of delegation, RP said that he had met with Adrian Hines and asked questions of Chairs. There were mixed views about the scheme of delegation, some wanting more clarity others content with it as it stood. All want LGBs to remain. There was no concern about people acting as directors and governors at the same time but it was expected that ESW will probably move to position where Chairs are not directors on the Board because as the Trust grows both jobs will be too large to do together.
- IV. It was unanimously agreed that there should be a chairs committee. PDG to update Board after first meeting set for 30/10
Action: PDG to update Board of Chairs meeting 30/10

ESW111. Report from the Executive

- a. Report from Executive Principal on ESW performance in 2018 examination results
 - I. MS gave a PowerPoint presentation regarding results and questions were welcomed.
 - II. Board noted that they were glad there is no complacency or acceptance or sense of excuses
 - III. Action plans coming out of the report were noted and agreed. In particular, Primary writing: We have established joint moderation sessions across all year groups, including schools outside the trust. Teachers at Year 6 have looked at the requirements for greater



depth in relation to writing. Early Years Foundation Stage children were reviewed by Babcock, external moderators, who were of the opinion that some pupils were at age related level for writing. ESW staff did not agree, instead wishing to err on the side of caution to ensure that pupils were best set to succeed in later years.

- IV. Primary schools are also focusing on providing greater opportunities for writing across the curriculum for pupils
- V. Maths: An advertisement has been placed for an ESW director of maths as part of our response to improving maths teaching. Paul Brookes is now in place as lead practitioner to work across all schools. The meeting noted that the stock of recruits for maths teachers nationally remains low. Year 7 Teign is trialing new maths learning software which if successful will be rolled out across all secondary schools in January.
 - b. Report from CEO: discussions with SDMAT
 - I. A discussion was had around SDMAT joining ESW. Concerns raised included church status, additional schools and the financial situation
 - II. The Board noted they were comfortable to proceed with SW taking responsibility for SDMAT finances
 - III. The Board agreed to further explore SDMAT joining ESW. The Board will review this at its December meeting after receiving a report following due diligence.
 - c. To note - 2018-19 ESW Improvement plans
 - I. Improvement plans were shared and noted

ESWI 12. Capital Strategy Paper from Stuart White

- I. SW outlined shared paper and explained that this is the first year we have capital allocation in this form because of the size of the Trust.
- II. Board unanimously agreed that the allocation of funds should be decided by the executive and Finance Committee and put to the Board as set out in section 6 of the report.
- III. The amounts available from CIL were also discussed. Each school would benefit but the amounts varied according to the scale of development in their respective locations.

ESWI 13. Review of ESW Risk Register

- I. The risk register was shared and noted by Board
- II. RP said this was under constant review and will be brought to each Board meeting

ESWI 14. Governance

- a. Matters arising from LGB's
None to note
- b. Members meeting update from 27th July from Peter Di Giuseppe
PDG shared members' paper which was noted by Board

ESWI 15. Health and Safety Update from Steve Tucker

- I. ST advised that two audits have been carried out in the summer, both with exceptional feedback. More will be taking place through the autumn term
- II. RAG sheet shows no issues and is up to date.

ESWI 16. Safeguarding and SEN update

None to note at Board level

ESWI 17. Policies – for review and approval

- I. Prevent Policy was unanimously agreed by Board



II. Safeguarding Policy was unanimously agreed by Board

ESW I 18. Items signed on behalf of the trust and significant matters to be brought to the Board

I. Memorandum of understanding between ESW and SDMAT.

Next meeting – 6th December at 6.30pm, KCC