

**Education South West – Governors’ Checklist**
**School name:**

<b>What?</b>	<b>What do you do to discharge that responsibility?</b>	<b>How do you know if you are being successful?</b>	<b>RAG rate current performance of governing body</b>
SoD 1.10 Appoint and dismiss LGB Clerk			
SoD 1.11 Set up register of LGB interests			
SoD 2.02 Approve and monitor 3 year strategic and annual management plan for academy			
SoD 3.04 Recommend annual budget			
SoD 6.03 Ensure an appropriate curriculum is taught to all students			
SoD 6.04 Ensure provision of RE meets statutory and ESW policy			
SoD 7.04 Monitor, challenge and support academic standards in academy			
SoD 7.05 Ensure academy meet statutory obligations			
SoD 8.03 Monitor, challenge and support SMSC standards in the academy			
SoD 9.07 Monitor, challenge and support standards achieved by Disadvantaged and SEND students in the academy			

SoD 10.10 Monitor, challenge and support standards of safeguarding, behaviour, attendance in the academy			
SoD 11.04 Monitor, challenge and support standards of Health and Safety in the academy			
SoD 12.01 Adopt and review home-school agreements			
Monitor school improvement plan	Organise induction, support and training for governors	Review public examination and national test results	
Arrange governors' visits to the school. Review governors' visits	Contribute to and agree the school's self-evaluation form (SEF)	Ensure governor details are updated on the national database of governors on Edubase	
Set the vision for the school	Review the quality of teaching	Review attendance of pupils, staff and governors	
Receive curriculum area/stage/year reports	Review safeguarding arrangements	Complete Governance Self-assessment skills audit. Review governing body performance and procedures	
Review pupil exclusions for the year	Set objectives for the governing body for the year	Review careers advice	
Receive head's report on performance management	Review school improvement plan progress	Approve school improvement plan. Review school improvement plan progress	