

Education South West –Board Meeting minutes

28th February – 18:30

16, Teign School

Attendees: Peter Di Giuseppe (PDG), Roger Pope (RP), James Clark (JC), Jeremy Fothergill (JF), Hannah Smith (HS), Barrie Taylor (BT), Steve Tucker (ST) David Potter (DP), Lindsay Yelland (LY)
In attendance: Stuart White (SW)
Apologies: Nick Banwell (NB), Matthew Shanks (MS), Simon Gotch (SG)
Notes: Caroline Battong (CB)

ESWI31. Apologies

Noted and accepted from Nick Banwell, Matthew Shanks and Simon Gotch.

ESWI32. Declarations of interest & Directors statement

None were declared

ESWI33. Minutes of the previous meeting, December 2018

Part 1 and Part 2 were accepted as a true and accurate record.

Part 2 minutes were circulated and approved.

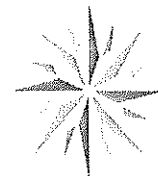
ESWI34. Matters arising from the previous meeting

- i. All matters arising have been actioned.
- ii. SW clarified that administrators are responsible for uploading general information for primary schools. Statutory compliance on websites is managed by Zoe Williamson.
- iii. BT asked if we get analytics on our pages. SW confirmed we do not get analytics, but that it can be actioned.

ACTION: SW to ask Lesley Whitely to action analytics work.

ESWI35. Trust matters from CEO

We are now half way through the NPQML with a cohort of 14 fantastic individuals. We are running a 3 day programme with teachers in their first two years of their teaching careers at the end of March.



ESWI36. Education matters from Executive Principal

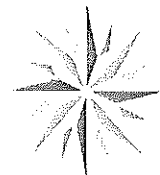
a) Director of Maths

- i. Rupert Greeves (RG) has been focusing on KCC, CH, and TS. KCC is supporting the new Head of Department (HOD) and helping to build cohesion and inform learning. He is realigning schemes of work (SOW) and making sure the focus is in the right spots. Teachers are good but more can be done with the schemes of learning. He has commented that he can do a certain amount of generic school improvement, but he can also provide tailored intervention that will have the greatest impact at department level. The three lead practitioner's (LP's) are focusing on CH and TS. They are being welcomed by departments and staff are valuing the support received. Paul Brooks is still working in KCC.
- ii. RG has also noted that schools are not always teaching Maths in the right order. JF expressed surprise at this.
- iii. RP said this is about a difference of approach. Most Maths across the Trust has been taught on a spiral approach whereas RG is focusing on a mastery approach such as that used in China and Singapore.
- iv. RG is also looking at the most effective ways to resource Maths. He is meeting Sparx next week to continue to develop the relationship that we have established with them. We have been trialling their learning system in year 7 at TS and CH. The system sets work, and based on the answer, it then allows the student to move to the next set. It can track learning and report progress to the teacher to enable targeted teaching. We have already provided the Sparx team with feedback and networking opportunities and because of this they have asked us to pilot a new module and will provide funding for a full time teacher to help its implementation.
- v. JF asked how students who do not have access to laptops will be able to benefit from this resource? RP said the Sparx homework would be part of mandatory homework done within school time and therefore there would be access to school computing resources.
- vi. ST asked if we have reached the stage that all schools are working to the same examining board? RP said yes except for one because that teacher is a lead examiner for that exam board.

b) Teign School Ofsted report update

- i. DP updated the Board on the Ofsted visit on January 30th and 31st. The report went live on the school website yesterday. TS had done everything it could to be in the best place it could be. The Headteacher rightly focused on behaviour last year and this has had a great impact on parents choosing TS.
- ii. Matt Bakewell transferred from Dartmouth to help with the consistency of marking in books. In December we saw the start of the impact of this work. It was hard to receive an RI, but it was felt it was fair.
- iii. DP suggested the SIP needs to be slimmed down to focus on the right things and get them right. The whole of the LGB were present for the judgement. It was clear that everyone was very positive about the school leadership and the support provided by the MAT. DP expressed his concern about the budget restrictions and resourcing moving forward.
- iv. BT ask if the judgement would have any impact on the community? DP thought that a great deal of work had been done especially by Suzannah Wharf to bring the community back on side and make TS a school that parents want to choose. LY said that TS was fortunate to have DP as Chair and it was a testament to his character for staying on and supporting TS through this challenging time. RP observed that there was a good team spirit at TS and clear strong leadership from the senior team and LGB. DP asked if there is any way that we can bring in any resource to show leaders how they can do things differently?

ACTION RP to look at how we could resource alternative leadership approaches.



b) Coombeshead Academy

- i. RP said CH were making good progress. A review of CH was carried out recently and RP had visited 16 lessons this week. The consistency and quality in books was evident. There was good evidence of students responding positively to teachers marking.
- ii. There was no evidence of poor behaviour or low level disruption. The behaviour policy was effective. The CH staff survey showed that staff were very positive about the impact of the behaviour policy.
- iii. There was discussion on College House as a pupil referral unit (PRU). Details are in part two.

ESW137. Financial matters from Trust Business Manager

There was discussion on financial matters across the trust. Details are in part two.

ESW138. Update on applications from SDMAT and SDUTC joining ESW

a) SDMAT

There was discussion on SDMAT. Details are in part two.

b) SDUTC

There was discussion on SDUTC. Details are in part two.

DP left the meeting at 20:29.

ESW139. Review of ESW Risk Register

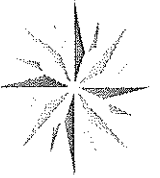
All risks covered

ESW140. Governance

- a) Matters arising from LGB's
No matters arising.
- b) Members meeting update from Peter Di Giuseppe
Updates given under ESW138.

ESW141. Health and Safety Update from Steve Tucker

- a) There has been 3 Health and Safety audits since the last Board update:
 - i. Coombeshead PE – December – 100% compliance – excellent feedback
 - ii. Coombeshead Science – December – 100% compliance – excellent feedback
 - iii. Kingswear Primary School – February 2019 – 99%
 - iv. Formal playground checks take place annually by competent company, need to ensure site staff do informal termly checks in the interim – action forwarded to Andy Hore.



One further Health and Safety Audit on Weds 20th March – Rydon Whole School Audit - Pre-visits and evidence currently being collated ready for the audit

b) Accident Reporting

Accident reporting procedures being reviewed across the board, protocol to be put in place

c) Fire Risk Assessments

Coombeshead Academy and Rydon Primary Fire Risk Assessments have taken place – actions regarding blocking of fire doors and layout of tables in classrooms to ensure ease of access in case of evacuation need to be actioned at Rydon in particular.

No high priority issues to report. Spreadsheet is on the portal.

ESWI 42. Safeguarding and SEN update

None to note at Board level

ESWI 43. Policies – for review and approval

- a) Code of Conduct
- b) DBS Policy
- c) Leave of absence policy.

The Board approved all three policies with no amendments.

JF noted Leave of absence policy is very generous and needs to be managed strictly by Headteachers

ESWI 44. Items signed on behalf of the trust and significant matters to be brought to the Board

No items to be signed.

ESWI 45 ST term of office

There was discussion over future Board appointments. Details are in part two.

Meeting ended at 20:44

Next meeting – 16th May 2019 at KCC